



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

|  |  |
|--|--|
| <b>1.Name of the Institution</b>                     | SRI DEVARAJ URS INSTITUTE OF MANAGEMENT      |
| • Name of the Head of the institution                | Prof. RAVIKIRAN K R                          |
| • Designation  | Principal                                    |
| • Does the institution function from its own campus? | Yes  |
| • Phone no./Alternate phone no.                      | 08027404215                                  |
| • Mobile No:   | 7013481410                                   |
| • Registered e-mail                                  | principal.sduim@gmail.com                    |
| • Alternate e-mail                                   | sooriamar@gmail.com                          |
| • Address  | RLJ IT CAMPUS, KODIGEHALLI,<br>DODDABALLAPUR |
| • City/Town  | BANGAORE RURAL                               |
| • State/UT   | Karnataka                                    |
| • Pin Code   | 561203                                       |
| <b>2.Institutional status</b>                        |  |
| • Affiliated / Constitution Colleges                 |  |
| • Type of Institution                                | Co-education                                 |
| • Location   | Rural  |

|  |   |                |                             |                   |                   |
|--|---|----------------|-----------------------------|-------------------|-------------------|
| • Financial Status   | <b>Self-financing</b>   |                |                             |                   |                   |
| • Name of the Affiliating University   | <b>Bengaluru North University</b>   |                |                             |                   |                   |
| • Name of the IQAC Coordinator   | <b>Prof. UMESH R</b>  |                |                             |                   |                   |
| • Phone No.  | <b>08027404215</b>  |                |                             |                   |                   |
| • Alternate phone No.  | <b>7013481410</b>   |                |                             |                   |                   |
| • Mobile   | <b>9886917088</b>   |                |                             |                   |                   |
| • IQAC e-mail address  | <b>9886917088</b>   |                |                             |                   |                   |
| • Alternate e-mail address   | <b>iqac.sduim@gmail.com</b>   |                |                             |                   |                   |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://www.sduim.com/NAAC/SDUM-AQAR-2019-20.pdf">https://www.sduim.com/NAAC/SDUM-AQAR-2019-20.pdf</a>   |                |                             |                   |                   |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | <b>Yes</b>  |                |                             |                   |                   |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://www.sduim.com/calendar-events/calendar-of-events-odd-even-semester-2019-20.pdf">https://www.sduim.com/calendar-events/calendar-of-events-odd-even-semester-2019-20.pdf</a> |                |                             |                   |                   |
| <b>5.Accreditation Details</b>   |   |                |                             |                   |                   |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from     | Validity to       |
| <b>Cycle 1</b>   | <b>C</b>  | <b>1.89</b>    | <b>2017</b>                 | <b>12/02/2017</b> | <b>11/02/2022</b> |
| <b>6.Date of Establishment of IQAC</b>   |   |                | <b>17/08/2013</b>           |                   |                   |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |                |                             |                   |                   |
| Institutional/Department /Faculty  | Scheme  | Funding Agency | Year of award with duration | Amount            |                   |
| <b>Nil</b>   | <b>Nil</b>  | <b>Nil</b>     | <b>Nil</b>                  | <b>0</b>          |                   |
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>   |   |                | <b>Yes</b>                  |                   |                   |
| • Upload latest notification of formation of IQAC  |   |                | <a href="#">View File</a>   |                   |                   |

|   |  |  |
|---|--|--|
| <b>9.No. of IQAC meetings held during the year</b>  | <b>6</b>   |  |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>      | <b>Yes</b>   |  |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | <a href="#">View File</a>                            |  |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>  |  |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>  |  |  |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |  |  |
| Soft Skills and Aptitude Programmes conducted to increase Employment opportunities through Online   |  |  |
| FDP organized to enhance the Class Room efficiency of Faculty Members through Online  |  |  |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b> |  |  |
| Plan of Action  | Achievements/Outcomes                                |  |
| Commencement of Admission process as per the Work plan  | Completion of Admission process through Online       |  |
| Orientation Day   | First Semester students Participation through Online |  |
| <b>13.Whether the AQAR was placed before statutory body?</b>  | <b>Yes</b>   |  |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>  |  |  |
| Name  | Date of meeting(s)                                   |  |
| Management through Virtually  | 11/08/2021   |  |
| <b>14.Whether institutional data submitted to AISHE</b>   |  |  |

|  |                           |
|--|---------------------------|
| Year   | Date of Submission        |
| 2022   | 28/02/2022                |
| <b>15.Multidisciplinary / interdisciplinary</b>  |                           |
|  |                           |
| <b>16.Academic bank of credits (ABC):</b>  |                           |
|  |                           |
| <b>17.Skill development:</b>   |                           |
|  |                           |
| <b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b> |                           |
|  |                           |
| <b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>                                 |                           |
|  |                           |
| <b>20.Distance education/online education:</b>   |                           |
|  |                           |
| <b>Extended Profile</b>  |                           |
| <b>1.Programme</b>   |                           |
| 1.1<br>Number of courses offered by the institution across all programs during the year                                  | <b>3</b>                  |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| <b>2.Student</b>   |                           |
| 2.1<br>Number of students during the year  | <b>106</b>                |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |

|  |                           |
|--|---------------------------|
| 2.2  | 45                        |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| 2.3  | 158                       |
| Number of outgoing/ final year students during the year                                      |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| <b>3.Academic</b>  |                           |
| 3.1  | 15                        |
| Number of full time teachers during the year   |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| 3.2  | 1                         |
| Number of Sanctioned posts during the year   |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| <b>4.Institution</b>   |                           |
| 4.1  | 11                        |
| Total number of Classrooms and Seminar halls   |                           |
| 4.2  | 100000                    |
| Total expenditure excluding salary during the year (INR in lakhs)                            |                           |
| 4.3  | 25                        |
| Total number of computers on campus for academic purposes                                    |                           |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Action pal designed by the institution comprises three basic phases

1. Planning

2. Implementation

3. Evaluation

To meet the challenges of global competency and to equip students for employability, overall development and the specific needs of the students profile of the college. The institution customises the syllabus framed by the university.

**Planning:** Keeping mind the societal need the present trends and technology upgradation the curriculum committee in consultation with the faculty, experts from the industry and stakeholders feedback customises the syllabus.

**Implementation:** The programmes are introduced by the college based on the needs of the students and those of society as well as national and international demands

**Evaluation:** Curriculum evaluation is done by the students at the end of each semester and annually by parents, alumni and other stakeholders. Experts from Industry and Institution include feedback in their discussions while they visit the campus and such feedbacks are quite helpful in evaluating the curriculum.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | <a href="#">0</a>         |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes,

Institution has prepared virtually at the beginning of the Academic Year, Smelteries Academic Calendar for every year along with university calendar of evets, and institution have conducting two continues internal evaluation tests, the first round CIE at 50% of the syllabus completion and the 2nd CIE at remaining syllabus.

| File Description                     | Documents                 |
|--------------------------------------|---------------------------|
| Upload relevant supporting documents | <a href="#">View File</a> |
| Link for Additional information      | <a href="#">0</a>         |

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Equality organised by Women's Cell

**Human Rights****Environmental Science**

Women's Cell conducts programme for Girl students and Women in the neighbourhood on themes such as women's right, discrimination and empowerment

The syllabus and methodology of LSDP classes included in the regular Time Table are designed to address Gender issues, Environmental issues, Human Rights

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded          |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

**1.3.3 - Number of students undertaking project work/field work/ internships**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

| File Description   | Documents        |
|--|------------------|
| URL for stakeholder feedback report  | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload)   | No File Uploaded |

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| URL for feedback report           | <a href="#">0</a>         |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

106

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

73

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It is a well-acknowledged fact that every year students from diverse socio-economic groups join the institution. The learning and grasping abilities of the students are highly influenced by individual capacities and differ from one student to another. The institution has developed a structured mechanism for assessing the learning levels of the students and continuously monitors the same for improving their academic as well as overall performance.

Efforts to identify the students' learning levels:

\*Students are made aware of the subjects and their pre-requisites by the faculty members. The initial interaction during Orientation programme, coupled with continuous evaluation through Bridge course (to assess the basic knowledge, general knowledge, communication skills and soft skills), helps the teachers to assess the learning level of the students right at the beginning of the course.

\*The performance of the students on the first internal test, their attendance, involvement in curricular activities and behavior are all taken into consideration to identify learner's levels based on which students are segregated into advanced and slow learners groups.

\*Mentees' learning ability is identified by the Mentors based on their academic performance, behavior, social and psychological aspects during the individual interaction session.

**Programs for Advanced Learners:**

- \* Case Study analysis
- \* Participation and paper presentations in conferences/seminars/workshops
- \* Book review session
- \* In house Projects and Surveys.
- \* Digital Bulletin board.
- \* Registration on National Programme on Technology Enhanced Learning (NPTEL) portal
- \* Participation in events organized by professional membership bodies such as ICT and CSI.

**Programs for Slow Learners:**

- \*Remedial classes
- \*Revision and tests based on previous year Bangalore university question paper
- \*Peer learning
- \*Study materials are distributed and scheme of evaluation is explained

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Link for additional Information   | <a href="#">0</a>         |
| Upload any additional information | <a href="#">View File</a> |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 413                | 15                 |

|                            |                  |
|----------------------------|------------------|
| File Description           | Documents        |
| Any additional information | No File Uploaded |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Response:

We believe quality and holistic education plays a vital role in molding students' character. It also helps in identifying their innate abilities. Apparently, holistic approach of institution has truly given yields in enriching students' knowledge in their respective streams. It is also strengthening critical, analytical, innovative and creative thinking of the students.

In order to enrich and explore students' knowledge and their quest for innovative ideas, institution gives much importance to experiential learning, participative learning and problem solving methods of teaching learning.

### Experiential Learning:

Experiential Learning exposes the students to the world of practical knowledge and helps in understanding the nature and working culture of the organizations. During this process, students will undergo self learning with their experience and outcome of their learning are projected through the activities like:

Industrial visits

Visits to premier research institutes

Internships

Role play

Volunteering (ISR activity)

Post graduate students mentoring under graduate students in academics.

**Student Council Members**

| File Description                  | Documents         |
|-----------------------------------|-------------------|
| Upload any additional information | No File Uploaded  |
| Link for additional information   | <a href="#">0</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Response:**

Teaching and learning is a continuous process. The continuous refinement helps in effective classroom delivery. ICT tool is one of the aspects in the teaching - learning process. The institution is having well equipped classrooms with ICT tools. Institution promotes teacher's up-gradation of knowledge in technology for better usage during the teaching -learning process. It gives comprehensive information on a new avenue of ICT in teaching and learning process. The academy conducts frequent orientations on teaching and learning process that have helped the faculty members in harnessing their knowledge and perceptions on use of technology for effective teaching. The institution is also encouraging faculty members for NPTEL courses on their respective domain. The considerable numbers of faculties are taking the courses at regular intervals. Consequently, it has stretched the learning process and optimal use of technological tools for effective learning.

| File Description  | Documents         |
|---|-------------------|
| Upload any additional information   | No File Uploaded  |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">0</a> |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

11

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded          |
| Circulars pertaining to assigning mentors to mentees                | <a href="#">View File</a> |
| mentor/mentee ratio   | No File Uploaded          |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

10

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. For transparent and robust for internal assessment, the following mechanisms are conducted

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | <a href="#">0</a>         |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with

examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations. At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counselled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Within a time bound the Internal Assessment marks are entered in the University web portal, by student's login, students can individually view their performance in the University portal.

At University level: If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure:

Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

Challenge Evaluation: If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results. The evaluation process is carried out by two subject experts. Result will be announced before commencement of University Examination and the fees will be refunded to the students if he/she clears the paper. So maximum chances are given to the students to clear the subject. The entire process is maintained transparent and time bound

by the university.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | <a href="#">0</a>         |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Program outcomes & Course outcomes

B.Com Program spread over six semesters and it is designed to provide a basic foundation in every aspect of Commerce which covers Accounting, Branches of accounting, Indian Financial System, Marketing And Services Management, Corporate Administration, Retail Management, Banking Law and Operations, Income Tax, Business Taxation, GST etc.,

### Bachelor of Business Administration (BBA) Program Outcome

BBA Program is designed to provide a basic foundation in every aspect of Business Administration like Marketing, Accounting, Business Organization, Human Resources Management, Business Regulations, Entrepreneurial development, E - Business Income Tax, & Business Taxation.

### Bachelor of Science (B.Sc.) PMCs Programs Outcome

B.Sc-PMCs Program is designed to provide a firm foundation in every aspect of Physics, Mathematics and Computer Science and to explain a broad spectrum of modern trends in these combinations and to develop experimental, computational and mathematical skills of students encompassing coherent theoretical and practical knowledge of the subject.

| File Description                                     | Documents                 |
|--|---------------------------|
| Upload any additional information                    | <a href="#">View File</a> |
| Paste link for Additional information                | <a href="#">0</a>         |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded          |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Program outcomes & Course outcomes

B.Com Program spread over six semesters and it is designed to provide a basic foundation in every aspect of Commerce which covers Accounting, Branches of accounting, Indian Financial System, Marketing And Services Management, Corporate Administration, Retail Management, Banking Law and Operations, Income Tax, Business Taxation, GST etc.,

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| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for Additional information | <a href="#">0</a>         |

#### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****110**

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | <a href="#">0</a>         |

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.sduim.com/sss/student-satisfaction-survey-analysis-2020-21.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description  | Documents         |
|---|-------------------|
| List of research projects and funding details (Data Template) | No File Uploaded  |
| Any additional information                                    | No File Uploaded  |
| Supporting document from Funding Agency                       | No File Uploaded  |
| Paste link to funding agency website                          | <a href="#">0</a> |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Any additional information                                     | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### Response:

The institution has undertaken activities in the following domains which have promoted the neighboring community and at the same time sensitized the students to social issues like girls' education (for instance, Beti Bachao Beti Padhavo), conditions of the underprivileged, environmental wellbeing and the difference between Good and Bad Touch.

The NSS unit of the institution invited orphanage children to the campus and conducted classes and cultural programs to teach and entertain them. Through this practice, the institution made an attempt to inculcate a sense of oneness among everyone. The institution and students extended financial support to the orphanage.

**Sensitization:** These socially oriented initiatives have developed a sense of concern towards social issues among students and also motivated them to respond to the situation.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">0</a>         |
| Upload any additional information     | <a href="#">View File</a> |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters   | No File Uploaded |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

330

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

| File Description  | Documents        |
|---|------------------|
| e-copies of linkage related Document  | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information  | No File Uploaded |

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

| File Description   | Documents        |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Response:**

The institution has the state of art infrastructural facilities spread over 5 acres of land with built up area of 3612.76 Sq.ft. The Institution has modern laboratories, 11 classrooms with 60 seating capacities each with adequate lighting and well ventilated, 1 seminar hall and amphitheatre with 250 seating capacity. All the class rooms, seminar hall and the laboratories are well equipped with ICT facilities.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Response:**

The institution firmly believes by giving adequate importance to sports and games leads to holistic development of students. The institution has adequate facilities for cultural activities, sports, games, gymnasium, yoga etc.

For cultural activities, the institution has one indoor hall with seating capacity of 250 and one open theatre with seating capacity of 250

**Outdoor games:**

Adequate facilities are provided for Cricket, Football, Volleyball, Netball, Baseball, Softball, Ball badminton, Kabaddi, Tennikoit, Throwball, Basketball, Aquatic center, Long jump, Short put, Javelin, Hammer throw and Discus throw

**Indoor games:**

- . Table Tennis,
- . Chess

. Carom

. Football

Gym

State of the art Gym with latest gym equipment's is available

**Cultural Activities:**

To promote cultural events and harness the passion among students, the institutions encourage the students to participate in Inter-collegiate cultural and management fest being organized by other colleges. Every year, one week Talents Day is celebrated to provide an opportunity to students to showcase and exhibit their talents.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

3

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

1

| File Description  | Documents         |
|---|-------------------|
| Upload any additional information   | No File Uploaded  |
| Paste link for additional information   | <a href="#">0</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded  |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in**

lakhs)

500000

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

### Response:

The Central Library of the institution is spacious and well furnished with seating capacity of 150 students. It is administered by qualified Senior Librarian. The timings of the library from 08:00 am to 04:00 pm in all working days. It has 5081 volumes with 2000 titles of books. It has also subscribed to 10 International Journals, 10 National journals and 15 Magazines. It has a separate reference section for referring reference books, competitive examination books, Literature books of reputed authors.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for Additional Information | <a href="#">0</a>         |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

134547

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

150

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

##### Response:

The institution has well-established state of the art IT-infrastructure facilities. The institution has intranet facility with 1 Gbps multimode fibre optic backbone network supplemented with

Wi-Fi support services such as website, campus management software, library information system, CC TVs, biometric devices, and Learning Management System (LMS). The IT server centre has 24/7 power backup and standby facilities.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

#### 4.3.2 - Number of Computers

25

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio          | No File Uploaded |

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

300000

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts.   | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The institution has well defined procedures and systems for maintaining and utilizing physical, academic and support facilities.

**MAINTENANCE SECTION:**

There is a centralized maintenance section for the institutions of Soundarya Education Trust. It is headed and supported by a maintenance engineer, system admin, a dedicated plumber and two electricians. It takes care of the maintenance of infrastructural facilities, like, computers, lift, generator, . Xerox, printer, LCD projectors, plumbing, electrical, carpentry, and sewage. It receives a request letter from the heads of the institutions for repairs and maintenance of the infrastructure and undertakes the required work by following the internal operating procedures. The institution has annual maintenance contract (AMC) for the maintenance above mentioned infrastructure and support facilities.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

136

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

16

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

| File Description  | Documents         |
|---|-------------------|
| Link to institutional website   | <a href="#">0</a> |
| Any additional information  | No File Uploaded  |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded  |

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

413

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

413

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

31

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | No File Uploaded          |
| Upload any additional information     | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

58

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information          | No File Uploaded |

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description   | Documents        |
|--|------------------|
| e-copies of award letters and certificates   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Response:**

The objective of inculcating the qualities of leadership, integration and responsibility in the students, a vibrant Student Council is in place along with a strong representation of its students in the academic and administrative bodies/committees. Class Representatives and selected students are members of the student council and included in the following bodies.

Internal Quality Assurance Cell

Student Council

Anti-Ragging Committee and Anti-Sexual Harassment Cell

Grievance Redressal Cell

Discipline Committee

Library Committee

Internal Quality Assurance Cell :

The Students who are good in academics and actively participate in all activities are nominated to IQAC as Student Representatives. They are also given the opportunity to take part in IQAC Meetings and extend their suggestions for effective functioning of IQAC.

The Class Representative (CR) system

is fundamental to student representation as leaders. CRs are nominated by the Class Mentors. It allows one male and one female student to represent a class of approximately 60 students each, with regular meetings to ensure the system's efficiency and effectiveness in putting forward the interests and views of the students.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes,

The Institution has Alumni Association having 464 Students yet to be Registered

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:**

- To develop the college a center of Academic excellence and the

model college among the rural colleges.

- To provide training and employment to rural people of the state at no cost.

**Mission:**

- To impart higher education and social awareness among the minority and the underprivileged.
- To educate the students with modern technology and providing quality[1]oriented programmes.
- To inculcate the entrepreneurship skills in the students.
- To install in the minds of students a sense of love for humanity and the environment, thereby they become asset to the country.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">0</a>         |
| Upload any additional information     | <a href="#">View File</a> |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has effective Leadership is visible in various forms of institutional practices such as decentralised and participative management

1. The Chairman
2. Secretary
3. Director
4. Principal
5. HOD's
6. Professors
7. Assistant Professors
8. Non-Teaching Staff

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.sduim.com/">https://www.sduim.com/</a> |
| Upload any additional information     | No File Uploaded  |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Response:

The Institution has formulated a strategic plan for continuous refinement to attain better results.

The Strategic plans are to:

- Upgrade and augment infrastructure in accordance with changing needs
- Transform traditional classrooms into ICT enabled classrooms
- Introduce PG and UG Programmes in various disciplines
- Take initiatives for Research and Development
- Encourage students to undertake industry sponsored projects and internships
- Introduce value added certification programs
- Enter into MoUs with various industries, professional bodies and Institutes
- Organize faculty and student exchange programs
- Organize seminars/conferences/workshops/FDPs
- Organize inter-collegiate management/cultural fests/sports meets
- Improve admissions, results and placements
- Organize on-campus placements
- Establish gym.

Sincere efforts are made at the institute to realize all the above mentioned strategic plans.

| File Description                                       | Documents         |
|--|-------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="#">0</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**As per the policies and procedures of Sri Devaraj Urs Educational Trust**

| File Description                              | Documents  |
|---|--|
| Paste link for additional information         | <a href="#">0</a>                                |
| Link to Organogram of the Institution webpage | <a href="http://www.sduim.com">www.sduim.com</a> |
| Upload any additional information             | No File Uploaded                                 |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**      **A. All of the above**

| File Description  | Documents        |
|---|------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded |
| Screen shots of user interfaces   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | No File Uploaded |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Response:**

The Institution safeguards the welfare of staff members with utmost care and concern. The following are the welfare measures extended to the teaching and non-teaching staff of the Institution: Teaching Staff Financial assistance granted to faculty attending conferences and workshops OOD facility is extended to represent Institution at International / National / State Level conferences/seminars/workshops as resource person/paper presenter/participator.

As per the SDUET welfare measures

1. Concessional House Facility within the Campus
2. Group Insurance
3. PF
4. ESI
5. Fees Concession for Employee Children's
6. RL JIT Dispensary

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

| File Description  | Documents        |
|---|------------------|
| IQAC report summary   | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Response:

Institution has been pursuing the performance-based appraisal system for faculty members. It relies on a range of parameters for faculty appraisal based on their area of specialization; following are some of them.

#### Teaching & learning process:

Usage of technology and innovative teaching strategies

Pass percentage

Student counselling

Student feedback

Project guidance

Guidance in career-orientation

Remedial and bridge courses

Experiential Learning

#### Academic Administration:

Coordinating Training & Placement activities in the department(s)

Participation in Sports, NSS / NCC / Other services/activities

Organization of events at Departmental and Institutional level

Participation in Departmental and Institutional level administration

The faculty members should submit the appraisal form to Head of concerned Department with relevant proofs. Head of the Department reviews the appraisal report of the faculty members and submits it to the principal for necessary action. In addition to the self-appraisal form, feedback is also collected about faculty performance from the students.

#### Non-Teaching Staff:

The Head of the institution submits an annual confidential report on the performance of non-teaching staff considering the following parameters:

Punctuality

Discipline

Updating of qualification

Improvement of working skills

Outcome of performance appraisal reports The faculty members falling short of their competency are called for a personal meeting by the Principal in the presence of the respective Head of the Department. In the meeting, principal brings to their attention their grey areas and asks them to improve their performance within the given time.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### Response:

The institution has its mechanisms of both internal and external audits for all the financial transactions of the Institution every year.

**Internal Audit-** The finance officer of SDUET verifies books of accounts once in three months for true and fair view of the financial transactions of the Institution.

### External Audit:

M/s Narayana Setty & Co., Bangalore have been auditors for the Institution from the past two and a half decades. First, an annual external audit is conducted and the reports are submitted to the management. The Finance Officer then ratifies these reports. With

all statutory obligations duly complied, there were no major audit objections raised until the last audit. The last audit was done for 2019-2020.

The institution developed a strategy for mobilizing resources and ensured transparency in the financial operations of the institution. Since The Institution is self-financed, it primarily depends on the admission fees to mobilize funds.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">0</a>         |
| Upload any additional information     | <a href="#">View File</a> |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilisation of funds

The major source of revenue generation is admission fees. Every year the admission fees structure is decided by the management in consultation with Head of the Institution.

##### Utilisation of resources

The resources mobilized are used for:

1. Employee salaries & benefits
2. Affiliation and renewal fees
3. Purchase of books/journals/magazines/periodicals
4. Furniture, laboratory equipment, consumables, etc
5. Office maintenance
6. NSS & Sports activities
7. Wi-Fi, internet & networking Printing & stationery
8. Advertisement
9. Power and fuel
10. Security service charges
11. Travel and conveyance
12. Management fest,
13. Cultural/Annual activities
14. Guest lectures and industrial visits
15. Conferences/seminars/workshops/FDPs
16. Other contingencies and miscellaneous expenses

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Response:

**IQAC of Institution has been striving for its consistent and catalytic intervention to improve the academic and administrative performance of the institution. The Cell proposes measures that enhance institution's efforts towards quality through institution's best practices.**

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. At the beginning of the semester, faculty members are instructed to prepare their lesson plan of their respective subjects. Lesson plan includes topics, planned date, content analysis, pedagogy, instructional strategies/resources and the evaluation technique. Lesson plans are strictly followed by the teachers and monitored by Head of the Department. The lecture delivery system is analysed with the help of lesson plan. Head of the Department observes lectures delivered by the staff regularly and assesses the progress of the syllabus in periodic staff meetings. At times, teachers are expected to conduct extra coaching classes for slow learners. The Principal evaluates the implementation of the academic calendar. Any deviations in the implementation of academic calendar are rectified. As a result of these measures, the teaching learning process and general discipline in Institution have improved considerably. Review of learning outcomes is done by taking feedback from the students. In accordance with students' feedback, corrective measures are taken by the Principal in consultation with HoDs and faculty. The co-curricular activities are also initiated and executed according to institutional calendar of events based on the calendar of events of Bengaluru North University. As a result of these, there is a considerable improvement in admissions, results of final year students and placements. A number of pre-placement talks, trainings on employability skills, organization of conferences and workshops helped in transforming slow learners into moderate learners. Additionally, students' participation in co-curricular activities increased considerably.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://www.sduim.com/sss/student-satisfaction-survey-analysis-2020-21.pdf">https://www.sduim.com/sss/student-satisfaction-survey-analysis-2020-21.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded  |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded  |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Guest lecture on Women in Science

National Girl Child Day

e-Collage on SAVE GIRL CHILD

Women's Week International Women's Day

Women's Health and Mind Breast Cancer Awareness

| File Description   | Documents         |
|--|-------------------|
| Annual gender sensitization action plan  | <a href="#">0</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="#">0</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has facilities for the management of

Solid waste

Liquid waste

E-waste

**Solid Waste Management:**

Dustbins are installed at strategic points in the campus for collection of solid waste

Awareness on segregation of waste is created to use blue dustbin for dry waste and yellow dustbin for wet waste.

The solid waste is segregated in to bio-degradable and non-biodegradable.

**Liquid Waste Management:**

Liquid waste generated in chemistry laboratory and other places is disposed through proper channel

| File Description  | Documents         |
|---|-------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded  |
| Geo tagged photographs of the facilities  | <a href="#">0</a> |
| Any other relevant information  | No File Uploaded  |

**7.1.4 - Water conservation facilities available** A. Any 4 or all of the above

**in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

| File Description                             | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents                 | No File Uploaded |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen**

**D. Any 1 of the above**

**5.**

**reading**

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An event on Voter's Rights was initiated by Institution with the intent to convey the value of voting rights to its citizens. When buying services or products from market every citizen may not know their rights. In order to inform students, faculty and parents about some their privileges as consumers, a workshop on Consumer Rights

was also organized in campus.

A Digital Indian Initiative was held by the students and faculty for the benefit of Class D employees of the institution. Quiz competition on Who is a Proud Indian was conducted by the institution to make students aware of their roles and responsibilities. The institution arranged a Blood Donation Camp to donate blood to blood banks. On 21st June, the institution celebrated International Yoga Day with a workshop on various Yogasanas. A guest lecture on RTI Act was also organized in order to spread awareness about various components of the Act.

The World Environment Day is organized every year to preserve and grow biodiversity. Cleanliness is next to godliness. Health is determined by the quality of environment. Swachh Bharathas well as Swacch Bharath Swasth Bharath Abhiyan were conducted by the institution not only in campus but also in the surroundings. As a result, students realized their commitment towards the wellbeing of their society.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. To harness the meritocracy of students and provide platform to explore their skills
2. To extend helping hand for need and deserving students
3. To provide financial assistance to the poor students irrespective of category
4. To ensure higher education for all
5. To provide quality higher education for rural area students
6. To address contemporary issues and trends through higher education
7. To enhance thrust area of students and provide necessary support to reach out their goal
8. To build social responsibilities through holistic education
9. To prepare stakeholders in facing contemporary challenges and opportunities

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

To commemorate the genius of Swami Vivekananda, the institution celebrates his birth anniversary as Youth Day. Swami Vivekananda was instrumental in giving India a global recognition. Talks by experts and documentaries on Swami Vivekananda's life and achievements are organized to motivate students and see him as their role model and progress in life. Teacher's Day is held in Institution on 5th September in order to revere and realize teachers' contribution in building an informed and rational society. Every year 8th March is celebrated as International Women's Day in campus to promote gender equity in society & world. Students and faculty actively participate in this event so as to see the world is free of gender bias and discrimination for women

Science is the means of all human development in the world. In this day connection, Science Day is held in the institution to promote scientific inventions and scientific temperament among students and faculty. The Department of Hindi celebrates the Hindi Divas every year to create awareness of Hindi language.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

#### Feel Employable

- To enrich and exhibit innate ability of students
- To enhance presentation skills
- To improve communicative skills
- To strengthen competence in every endeavour that students undertake
- To improve analytical and critical bent of mind
- To keep abreast in contemporary changes
- To inculcate professionalism and sense of commitment
- To understand the nature and approach of industry during recruitment process
- To develop emotional intelligence among students
- To mould students based on their thrust area

### Best Practice - II

#### Holistic Education

#### Objectives:

- To harness the meritocracy of students and provide platform to explore their skills
- To extend helping hand for need and deserving students

- To provide financial assistance to the poor students irrespective of category
- To ensure higher education for all
- To provide quality higher education for rural area students
- To address contemporary issues and trends through higher education
- To enhance thrust area of students and provide necessary support to reach out their goal
- To build social responsibilities through holistic education
- To prepare stakeholders in facing contemporary challenges and opportunities

| File Description                             | Documents        |
|--|------------------|
| Best practices in the Institutional web site | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In the recent years, the institution conducted more than 3 value added programs for students. As a result, 26 students earned and successfully completed their internships in leading industries. These two areas have contributed immensely to the enrichment of teaching-learning and employability skills among students. Institution exercised participative management to a good extent. All the decision making bodies and committees of the institution guarantee fair representation of male and female students and faculty members.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Action pal designed by the institution comprises three basic phases

1. Planning

2. Implementation

3. Evaluation

To meet the challenges of global competency and to equip students for employability, overall development and the specific needs of the students profile of the college. The institution customises the syllabus framed by the university.

**Planning:** Keeping mind the societal need the present trends and technology upgradation the curriculum committee in consultation with the faculty, experts from the industry and stakeholders feedback customises the syllabus.

**Implementation:** The programmes are introduced by the college based on the needs of the students and those of society as well as national and international demands

**Evaluation:** Curriculum evaluation is done by the students at the end of each semester and annually by parents, alumni and other stakeholders. Experts from Industry and Institution include feedback in their discussions while they visit the campus and such feedbacks are quite helpful in evaluating the curriculum.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | <a href="#">0</a>         |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes,

Institution has prepared virtually at the beginning of the Academic Year, SmeltriesAcademic Calendar for every year along with university calendar of evets, and institution have conducting two continuesinternal evaluation tests, the first round CIE at 50% of the syllabus completion and the 2nd CIE at remaining syllabus.

| File Description                     | Documents                 |
|--------------------------------------|---------------------------|
| Upload relevant supporting documents | <a href="#">View File</a> |
| Link for Additional information      | <a href="#">0</a>         |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Equality organised by Women's Cell

**Human Rights****Environmental Science**

Women's Cell conducts programme for Girl students and Women in the neighbourhood on themes such as women's right, discrimination and empowerment

The syllabus and methodology of LSDP classes included in the regular Time Table are designed to address Gender issues, Environmental issues, Human Rights

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded          |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

**1.3.3 - Number of students undertaking project work/field work/ internships**

| 0   |  |
|---|--|
| File Description  | Documents  |
| Any additional information  | No File Uploaded   |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template)   | No File Uploaded   |
| <b>1.4 - Feedback System</b>  |  |
| <b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b> | A. All of the above  |
| File Description  | Documents  |
| URL for stakeholder feedback report   | No File Uploaded   |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)                  | No File Uploaded   |
| Any additional information(Upload)  | No File Uploaded   |
| <b>1.4.2 - Feedback process of the Institution may be classified as follows</b>   | A. Feedback collected, analyzed and action taken and feedback available on website |
| File Description  | Documents  |
| Upload any additional information   | <a href="#">View File</a>  |
| URL for feedback report   | <a href="#">0</a>  |
| <b>TEACHING-LEARNING AND EVALUATION</b>   |  |
| <b>2.1 - Student Enrollment and Profile</b>   |  |
| <b>2.1.1 - Enrolment Number Number of students admitted during the year</b>   |  |
| <b>2.1.1.1 - Number of sanctioned seats during the year</b>   |  |

| 106  |                           |
|--|---------------------------|
| File Description   | Documents                 |
| Any additional information   | <a href="#">View File</a> |
| Institutional data in prescribed format  | <a href="#">View File</a> |
| <b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))</b>  |                           |
| <b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>   |                           |
| 73   |                           |
| File Description   | Documents                 |
| Any additional information   | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template)  | <a href="#">View File</a> |
| <b>2.2 - Catering to Student Diversity</b>   |                           |
| 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners  |                           |
| <p>It is a well-acknowledged fact that every year students from diverse socio-economic groups join the institution. The learning and grasping abilities of the students are highly influenced by individual capacities and differ from one student to another. The institution has developed a structured mechanism for assessing the learning levels of the students and continuously monitors the same for improving their academic as well as overall performance.</p> <p>Efforts to identify the students' learning levels:</p> <p>*Students are made aware of the subjects and their pre-requisites by the faculty members. The initial interaction during Orientation programme, coupled with continuous evaluation through Bridge course (to assess the basic knowledge, general knowledge, communication skills and soft skills), helps the teachers to assess the learning level of the students right at the beginning of the course.</p> <p>*The performance of the students on the first internal test, their attendance, involvement in curricular activities and</p> |                           |

behavior are all taken into consideration to identify learner's levels based on which students are segregated into advanced and slow learners groups.

\*Mentees' learning ability is identified by the Mentors based on their academic performance, behavior, social and psychological aspects during the individual interaction session.

**Programs for Advanced Learners:**

- \* Case Study analysis
- \* Participation and paper presentations in conferences/seminars/workshops
- \* Book review session
- \* In house Projects and Surveys.
- \* Digital Bulletin board.
- \* Registration on National Programme on Technology Enhanced Learning (NPTEL) portal
- \* Participation in events organized by professional membership bodies such as ICT and CSI.

**Programs for Slow Learners:**

- \*Remedial classes
- \*Revision and tests based on previous year Bangalore university question paper
- \*Peer learning
- \*Study materials are distributed and scheme of evaluation is explained

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Link for additional Information   | <a href="#">0</a>         |
| Upload any additional information | <a href="#">View File</a> |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 413                | 15                 |

|                            |                  |
|----------------------------|------------------|
| File Description           | Documents        |
| Any additional information | No File Uploaded |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

We believe quality and holistic education plays a vital role in molding students' character. It also helps in identifying their innate abilities. Apparently, holistic approach of institution has truly given yields in enriching students' knowledge in their respective streams. It is also strengthening critical, analytical, innovative and creative thinking of the students.

In order to enrich and explore students' knowledge and their quest for innovative ideas, institution gives much importance to experiential learning, participative learning and problem solving methods of teaching learning.

**Experiential Learning:**

Experiential Learning exposes the students to the world of practical knowledge and helps in understanding the nature and working culture of the organizations. During this process, students will undergo self learning with their experience and outcome of their learning are projected through the activities like:

Industrial visits

Visits to premier research institutes

Internships

Role play

Volunteering (ISR activity)

Post graduate students mentoring under graduate students in academics.

Student Council Members

| File Description                  | Documents         |
|-----------------------------------|-------------------|
| Upload any additional information | No File Uploaded  |
| Link for additional information   | <a href="#">0</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Response:**

Teaching and learning is a continuous process. The continuous refinement helps in effective classroom delivery. ICT tool is one of the aspects in the teaching - learning process. The institution is having well equipped classrooms with ICT tools. Institution promotes teacher's up-gradation of knowledge in technology for better usage during the teaching -learning process. It gives comprehensive information on a new avenue of ICT in teaching and learning process. The academy conducts frequent orientations on teaching and learning process that have helped the faculty members in harnessing their knowledge and perceptions on use of technology for effective teaching. The institution is also encouraging faculty members for NPTEL courses on their respective domain. The considerable numbers of faculties are taking the courses at regular intervals. Consequently, it has stretched the learning process and optimal use of technological tools for effective learning.

| File Description  | Documents         |
|---|-------------------|
| Upload any additional information   | No File Uploaded  |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">0</a> |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

11

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded          |
| Circulars pertaining to assigning mentors to mentees                | <a href="#">View File</a> |
| mentor/mentee ratio   | No File Uploaded          |

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

15

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

10

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students

appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. For transparent and robust for internal assessment, the following mechanisms are conducted

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | <a href="#">0</a>         |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations. At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counselled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Within a time bound the Internal Assessment marks are entered in the University web portal, by student's login, students can individually view their performance in the University portal.

At University level: If students have grievances related to evaluation of university answer scripts it is intimated to the

subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure:

**Re-Evaluation:** Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

**Challenge Evaluation:** If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results. The evaluation process is carried out by two subject experts. Result will be announced before commencement of University Examination and the fees will be refunded to the students if he/she clears the paper. So maximum chances are given to the students to clear the subject. The entire process is maintained transparent and time bound by the university.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | <a href="#">0</a>         |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Program outcomes & Course outcomes

B.Com Program spread over six semesters and it is designed to provide a basic foundation in every aspect of Commerce which covers Accounting, Branches of accounting, Indian Financial System, Marketing And Services Management, Corporate Administration, Retail Management, Banking Law and Operations, Income Tax, Business Taxation, GST etc.,

### Bachelor of Business Administration (BBA) Program Outcome

BBA Program is designed to provide a basic foundation in every aspect of Business Administration like Marketing, Accounting, Business Organization, Human Resources Management, Business Regulations, Entrepreneurial development, E - Business Income Tax, & Business Taxation.

**Bachelor of Science (B.Sc.) PMCs Programs Outcome**

B.Sc-PMCs Program is designed to provide a firm foundation in every aspect of Physics, Mathematics and Computer Science and to explain a broad spectrum of modern trends in these combinations and to develop experimental, computational and mathematical skills of students encompassing coherent theoretical and practical knowledge of the subject.

| File Description                                     | Documents                 |
|--|---------------------------|
| Upload any additional information                    | <a href="#">View File</a> |
| Paste link for Additional information                | <a href="#">0</a>         |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded          |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Program outcomes & Course outcomes**

B.Com Program spread over six semesters and it is designed to provide a basic foundation in every aspect of Commerce which covers Accounting, Branches of accounting, Indian Financial System, Marketing And Services Management, Corporate Administration, Retail Management, Banking Law and Operations, Income Tax, Business Taxation, GST etc.,

**Bachelor of Business Administration (BBA) Program Outcome**

BBA Program is designed to provide a basic foundation in every aspect of Business Administration like Marketing, Accounting, Business Organization, Human Resources Management, Business Regulations, Entrepreneurial development, E - Business Income Tax, & Business Taxation.

**Bachelor of Science (B.Sc.) PMCs Programs Outcome**

B.Sc-PMCs Program is designed to provide a firm foundation in every aspect of Physics, Mathematics and Computer Science and to explain a broad spectrum of modern trends in these combinations and to develop experimental, computational and mathematical skills of students encompassing coherent theoretical and practical knowledge of the subject.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for Additional information | <a href="#">0</a>         |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

110

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | <a href="#">0</a>         |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sduim.com/sss/student-satisfaction-survey-analysis-2020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents         |
|---|-------------------|
| List of research projects and funding details (Data Template) | No File Uploaded  |
| Any additional information                                    | No File Uploaded  |
| Supporting document from Funding Agency                       | No File Uploaded  |
| Paste link to funding agency website                          | <a href="#">0</a> |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Any additional information                                     | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Response:**

The institution has undertaken activities in the following domains which have promoted the neighboring community and at the same time sensitized the students to social issues like girls' education (for instance, Beti Bachao Beti Padhavo), conditions of the underprivileged, environmental wellbeing and the difference between Good and Bad Touch.

The NSS unit of the institution invited orphanage children to the campus and conducted classes and cultural programs to teach and entertain them. Through this practice, the institution made an

attempt to inculcate a sense of oneness among everyone. The institution and students extended financial support to the orphanage.

**Sensitization:** These socially oriented initiatives have developed a sense of concern towards social issues among students and also motivated them to respond to the situation.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">0</a>         |
| Upload any additional information     | <a href="#">View File</a> |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters   | No File Uploaded |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

330

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

| File Description  | Documents        |
|---|------------------|
| e-copies of linkage related Document  | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information  | No File Uploaded |

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

| File Description   | Documents        |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Response:**

The institution has the state of art infrastructural facilities spread over 5 acres of land with built up area of 3612.76 Sq.ft. The Institution has modern laboratories, 11 classrooms with 60 seating capacities each with adequate lighting and well ventilated, 1 seminar hall and amphitheatre with 250 seating capacity. All the class rooms, seminar hall and the laboratories are well equipped with ICT facilities.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Response:**

The institution firmly believes by giving adequate importance to sports and games leads to holistic development of students. The

institution hasadequate facilities for cultural activities, sports, games, gymnasium, yoga etc.

For cultural activities, the institution has one indoor hall with seating capacity of 250 and one open theatre with seating capacity of 250

Outdoor games:

Adequate facilities are provided for Cricket, Football, Volleyball, Netball, Baseball, Softball, Ball badminton, Kabaddi, Tennikoit, Throwball, Basketball, Aquatic center, Long jump, Short put, Javelin, Hammer throw and Discus throw

Indoor games:

- . Table Tennis,
- . Chess
- . Carom
- . Football

Gym

State of the art Gym with latest gym equipment's is available

Cultural Activities:

To promote cultural events and harness the passion among students, the institutions encourage the students to participate in Inter-collegiate cultural and management fest being organized by other colleges. Every year, one week Talents Day is celebrated to provide an opportunity to students to showcase and exhibit their talents.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

3

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

1

| File Description  | Documents         |
|---|-------------------|
| Upload any additional information   | No File Uploaded  |
| Paste link for additional information   | <a href="#">0</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded  |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

500000

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Response :**

The Central Library of the institution is spacious and well furnished with seating capacity of 150 students. It is administered by qualified Senior Librarian. The timings of the library from 08:00 am to 04:00 pm in all working days. It has 5081 volumes with 2000 titles of books. It has also subscribed to 10 International Journals, 10 National journals and 15 Magazines.

It has a separate reference section for referring reference books, competitive examination books, Literature books of reputed authors.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for Additional Information | <a href="#">0</a>         |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <b>No File Uploaded</b>   |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**134547**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <b>No File Uploaded</b>   |
| Audited statements of accounts   | <b>No File Uploaded</b>   |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

| <b>150</b>  |                    |
|---|--------------------|
| File Description  | Documents          |
| Any additional information  | No File Uploaded   |
| Details of library usage by teachers and students   | No File Uploaded   |
| <b>4.3 - IT Infrastructure</b>  |                    |
| 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi  |                    |
| <b>Response:</b>  |                    |
| <p>The institution has well-established state of the art IT-infrastructure facilities. The institution has intranet facility with 1 Gbps multimode fibre optic backbone network supplemented with Wi-Fi support services such as website, campus management software, library information system, CC TVs, biometric devices, and Learning Management System (LMS). The IT server centre has 24/7 power backup and standby facilities.</p> |                    |
| File Description  | Documents          |
| Upload any additional information   | No File Uploaded   |
| Paste link for additional information   | <a href="#">0</a>  |
| <b>4.3.2 - Number of Computers</b>  |                    |
| <b>25</b>   |                    |
| File Description  | Documents          |
| Upload any additional information   | No File Uploaded   |
| Student – computer ratio  | No File Uploaded   |
| <b>4.3.3 - Bandwidth of internet connection in the Institution</b>  | <b>A. ? 50MBPS</b> |

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

300000

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts.   | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Response:

The institution has well defined procedures and systems for maintaining and utilizing physical, academic and support facilities.

#### MAINTENANCE SECTION:

There is a centralized maintenance section for the institutions of Soundarya Education Trust. It is headed and supported by a maintenance engineer, system admin, a dedicated plumber and two electricians. It takes care of the maintenance of infrastructural facilities, like, computers, lift, generator, Xerox, printer, LCD projectors, plumbing, electrical, carpentry, and sewage. It receives a request letter from the heads of the institutions for repairs and maintenance of the infrastructure and undertakes the

required work by following the internal operating procedures. The institution has annual maintenance contract (AMC) for the maintenance above mentioned infrastructure and support facilities.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

136

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

16

| File Description  | Documents                  |
|---|----------------------------|
| Upload any additional information   | No File Uploaded           |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)  | <a href="#">View File</a>  |
| <b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b> | <b>A. All of the above</b> |
| File Description  | Documents                  |
| Link to institutional website   | <a href="#">0</a>          |
| Any additional information  | No File Uploaded           |
| Details of capability building and skills enhancement initiatives (Data Template)   | No File Uploaded           |
| <b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |                            |
| <b>413</b>  |                            |
| <b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |                            |
| <b>413</b>  |                            |
| File Description  | Documents                  |
| Any additional information  | No File Uploaded           |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)   | <a href="#">View File</a>  |
| <b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>  | <b>A. All of the above</b> |

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

31

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | No File Uploaded          |
| Upload any additional information     | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

58

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information          | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description   | Documents        |
|--|------------------|
| e-copies of award letters and certificates   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Response:**

The objective of inculcating the qualities of leadership, integration and responsibility in the students, a vibrant Student Council is in place along with a strong representation of its students in the academic and administrative bodies/committees. Class Representatives and selected students are members of the student council and included in the following bodies.

Internal Quality Assurance Cell

Student Council

Anti-Ragging Committee and Anti-Sexual Harassment Cell

Grievance Redressal Cell

Discipline Committee

Library Committee

Internal Quality Assurance Cell :

The Students who are good in academics and actively participate in all activities are nominated to IQAC as Student Representatives. They are also given the opportunity to take part in IQAC Meetings and extend their suggestions for effective functioning of IQAC.

The Class Representative (CR) system

is fundamental to student representation as leaders. CRs are nominated by the Class Mentors. It allows one male and one female student to represent a class of approximately 60 students each, with regular meetings to ensure the system's efficiency and effectiveness in putting forward the interests and views of the students.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description  | Documents        |
|---|------------------|
| Report of the event   | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | No File Uploaded |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes,

The Institution has Alumni Association having 464 Students yet to be Registered

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

- To develop the college a center of Academic excellence and the model college among the rural colleges.
- To provide training and employment to rural people of the state at no cost.

#### Mission:

- To impart higher education and social awareness among the minority and the underprivileged.
- To educate the students with modern technology and providing quality[1]oriented programmes.
- To inculcate the entrepreneurship skills in the students.
- To install in the minds of students a sense of love for humanity and the environment, thereby they become asset to the country.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">0</a>         |
| Upload any additional information     | <a href="#">View File</a> |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has effective Leadership is visible in various forms of institutional practices such as decentralised and participative management

1. The Chairman
2. Secretary
3. Director
4. Principal
5. HOD's
6. Professors
7. Assistant Professors
8. Non-Teaching Staff

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.sduim.com/">https://www.sduim.com/</a> |
| Upload any additional information     | No File Uploaded  |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Response:

The Institution has formulated a strategic plan for continuous refinement to attain better results.

The Strategic plans are to:

- Upgrade and augment infrastructure in accordance with changing needs
- Transform traditional classrooms into ICT enabled classrooms
- Introduce PG and UG Programmes in various disciplines
- Take initiatives for Research and Development
- Encourage students to undertake industry sponsored projects and internships
- Introduce value added certification programs
- Enter into MoUs with various industries, professional bodies and Institutes
- Organize faculty and student exchange programs
- Organize seminars/conferences/workshops/FDPs
- Organize inter-collegiate management/cultural fests/sports meets
- Improve admissions, results and placements
- Organize on-campus placements
- Establish gym.

Sincere efforts are made at the institute to realize all the

above mentioned strategic plans.

| File Description                                       | Documents         |
|--|-------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="#">0</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**As per the policies and procedures of Sri Devaraj Urs Educational Trust**

| File Description                              | Documents  |
|---|--|
| Paste link for additional information         | <a href="#">0</a>                                |
| Link to Organogram of the Institution webpage | <a href="http://www.sduim.com">www.sduim.com</a> |
| Upload any additional information             | No File Uploaded                                 |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description  | Documents        |
|---|------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded |
| Screen shots of user interfaces   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | No File Uploaded |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The Institution safeguards the welfare of staff members with utmost care and concern. The following are the welfare measures extended to the teaching and non-teaching staff of the Institution: Teaching Staff Financial assistance granted to faculty attending conferences and workshops OOD facility is extended to represent Institution at International / National / State Level conferences/seminars/workshops as resource person/paper presenter/participator.

As per the SDUET welfare measures

1. Concessional House Facility within the Campus
2. Group Insurance
3. PF
4. ESI
5. Fees Concession for Employee Children's
6. RL JIT Dispensary

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

| File Description  | Documents        |
|---|------------------|
| IQAC report summary   | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Response:

Institution has been pursuing the performance-based appraisal system for faculty members. It relies on a range of parameters for faculty appraisal based on their area of specialization; following are some of them.

#### Teaching & learning process:

Usage of technology and innovative teaching strategies

Pass percentage

Student counselling

Student feedback

Project guidance

Guidance in career-orientation

Remedial and bridge courses

Experiential Learning

#### Academic Administration:

Coordinating Training & Placement activities in the department(s)

**Participation in Sports, NSS / NCC / Other services/activities****Organization of events at Departmental and Institutional level****Participation in Departmental and Institutional level administration**

The faculty members should submit the appraisal form to Head of concerned Department with relevant proofs. Head of the Department reviews the appraisal report of the faculty members and submits it to the principal for necessary action. In addition to the self-appraisal form, feedback is also collected about faculty performance from the students.

**Non-Teaching Staff:**

The Head of the institution submits an annual confidential report on the performance of non-teaching staff considering the following parameters:

Punctuality

Discipline

Updating of qualification

Improvement of working skills

Outcome of performance appraisal reports The faculty members falling short of their competency are called for a personal meeting by the Principal in the presence of the respective Head of the Department. In the meeting, principal brings to their attention their grey areas and asks them to improve their performance within the given time.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

**Response:**

The institution has its mechanisms of both internal and external audits for all the financial transactions of the Institution every year.

**Internal Audit-** The finance officer of SDUET verifies books of accounts once in three months for true and fair view of the financial transactions of the Institution.

**External Audit:**

M/s Narayana Setty & Co., Bangalore have been auditors for the Institution from the past two and a half decades. First, an annual external audit is conducted and the reports are submitted to the management. The Finance Officer then ratifies these reports. With all statutory obligations duly complied, there were no major audit objections raised until the last audit. The last audit was done for 2019-2020.

The institution developed a strategy for mobilizing resources and ensured transparency in the financial operations of the institution. Since The Institution is self-financed, it primarily depends on the admission fees to mobilize funds.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">0</a>         |
| Upload any additional information     | <a href="#">View File</a> |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### Mobilisation of funds

The major source of revenue generation is admission fees. Every year the admission fees structure is decided by the management in consultation with Head of the Institution.

#### Utilisation of resources

The resources mobilized are used for:

1. Employee salaries & benefits
2. Affiliation and renewal fees
3. Purchase of books/journals/magazines/periodicals
4. Furniture, laboratory equipment, consumables, etc
5. Office maintenance
6. NSS & Sports activities
7. Wi-Fi, internet & networking Printing & stationery
8. Advertisement
9. Power and fuel
10. Security service charges
11. Travel and conveyance
12. Management fest,
13. Cultural/Annual activities
14. Guest lectures and industrial visits
15. Conferences/seminars/workshops/FDPs
16. Other contingencies and miscellaneous expenses

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Response:

IQAC of Institution has been striving for its consistent and catalytic intervention to improve the academic and administrative performance of the institution. The Cell proposes measures that enhance institution's efforts towards quality through institution's best practices.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. At the beginning of the semester, faculty members are instructed to prepare their lesson plan of their respective subjects. Lesson plan includes topics, planned date, content analysis, pedagogy, instructional strategies/resources and the evaluation technique. Lesson plans are strictly followed by the teachers and monitored by Head of the Department. The lecture delivery system is analysed with the help of lesson plan. Head of the Department observes lectures delivered by the staff regularly and assesses the progress of the syllabus in periodic staff meetings. At times, teachers are expected to conduct extra coaching classes for slow learners. The Principal evaluates the implementation of the academic calendar. Any deviations in the implementation of academic calendar are rectified. As a result of these measures, the teaching learning process and general discipline in Institution have improved considerably. Review of learning outcomes is done by taking feedback from the students. In accordance with students' feedback, corrective measures are taken by the Principal in consultation with HoDs and faculty. The co-curricular activities are also initiated and executed according to institutional calendar of events based on the calendar of events of Bengaluru North University. As a result of

these, there is a considerable improvement in admissions, results of final year students and placements. A number of pre-placement talks, trainings on employability skills, organization of conferences and workshops helped in transforming slow learners into moderate learners. Additionally, students' participation in co-curricular activities increased considerably.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://www.sduim.com/sss/student-satisfaction-survey-analysis-2020-21.pdf">https://www.sduim.com/sss/student-satisfaction-survey-analysis-2020-21.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded  |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded  |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Guest lecture on Women in Science**

**National Girl Child Day**

e-Collage on SAVE GIRL CHILD

Women's Week International Women's Day

Women's Health and Mind Breast Cancer Awareness

| File Description   | Documents         |
|--|-------------------|
| Annual gender sensitization action plan  | <a href="#">0</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="#">0</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has facilities for the management of

Solid waste

Liquid waste

E-waste

Solid Waste Management:

Dustbins are installed at strategic points in the campus for collection of solid waste

Awareness on segregation of waste is created to use blue dustbin for dry waste and yellow dustbin for wet waste.

The solid waste is segregated in to bio-degradable and non-biodegradable.

**Liquid Waste Management:**

Liquid waste generated in chemistry laboratory and other places is disposed through proper channel

| File Description  | Documents         |
|---|-------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded  |
| Geo tagged photographs of the facilities  | <a href="#">0</a> |
| Any other relevant information  | No File Uploaded  |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**

A. Any 4 or All of the above

| <b>4. Ban on use of Plastic</b>   |                              |
|---|------------------------------|
| <b>5. landscaping with trees and plants</b>   |                              |
| File Description  | Documents                    |
| Geo tagged photos / videos of the facilities  | No File Uploaded             |
| Any other relevant documents  | No File Uploaded             |
| <b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>   |                              |
| <b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>  | <b>E. None of the above</b>  |
| File Description  | Documents                    |
| Reports on environment and energy audits submitted by the auditing agency   | No File Uploaded             |
| Certification by the auditing agency  | No File Uploaded             |
| Certificates of the awards received   | No File Uploaded             |
| Any other relevant information  | No File Uploaded             |
| <b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b> | <b>D. Any 1 of the above</b> |

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An event on Voter's Rights was initiated by Institution with the intent to convey the value of voting rights to its citizens. When buying services or products from market every citizen may not know their rights. In order to inform students, faculty and parents about some their privileges as consumers, a workshop on Consumer Rights was also organized in campus.

A Digital Indian Initiative was held by the students and faculty for the benefit of Class D employees of the institution. Quiz competition on Who is a Proud Indian was conducted by the institution to make students aware of their roles and responsibilities. The institution arranged a Blood Donation Camp to donate blood to blood banks. On 21st June, the institution celebrated International Yoga Day with a workshop on various Yogasanas. A guest lecture on RTI Act was also organized in order to spread awareness about various components of the Act.

The World Environment Day is organized every year to preserve and grow biodiversity. Cleanliness is next to godliness. Health is determined by the quality of environment. Swachh Bharathas well as Swacch Bharath Swasth Bharath Abhiyan were conducted by the institution not only in campus but also in the surroundings. As a result, students realized their commitment towards the wellbeing of their society.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. To harness the meritocracy of students and provide platform to explore their skills
2. To extend helping hand for need and deserving students
3. To provide financial assistance to the poor students irrespective of category
4. To ensure higher education for all
5. To provide quality higher education for rural area students
6. To address contemporary issues and trends through higher education
7. To enhance thrust area of students and provide necessary support to reach out their goal
8. To build social responsibilities through holistic education
9. To prepare stakeholders in facing contemporary challenges and opportunities

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To commemorate the genius of Swami Vivekananda, the institution celebrates his birth anniversary as Youth Day. Swami Vivekananda was instrumental in giving India a global recognition. Talks by experts and documentaries on Swami Vivekananda's life and achievements are organized to motivate students and see him as their role model and progress in life. Teacher's Day is held in Institution on 5th September in order to revere and realize teachers' contribution in building an informed and rational society. Every year 8th March is celebrated as International Women's Day in campus to promote gender equity in society & world. Students and faculty actively participate in this event so as to see the world is free of gender bias and discrimination for women

Science is the means of all human development in the world. In this day connection, Science Day is held in the institution to promote scientific inventions and scientific temperament among students and faculty. The Department of Hindi celebrates the Hindi Divas every year to create awareness of Hindi language.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

#### Feel Employable

- To enrich and exhibit innate ability of students
- To enhance presentation skills
- To improve communicative skills
- To strengthen competence in every endeavour that students undertake
- To improve analytical and critical bent of mind
- To keep abreast in contemporary changes
- To inculcate professionalism and sense of commitment
- To understand the nature and approach of industry during recruitment process
- To develop emotional intelligence among students
- To mould students based on their thrust area

### Best Practice - II

#### Holistic Education

##### Objectives:

- To harness the meritocracy of students and provide platform to explore their skills
- To extend helping hand for need and deserving students
- To provide financial assistance to the poor students irrespective of category
- To ensure higher education for all
- To provide quality higher education for rural area students
- To address contemporary issues and trends through higher education
- To enhance thrust area of students and provide necessary support to reach out their goal
- To build social responsibilities through holistic education
- To prepare stakeholders in facing contemporary challenges and opportunities

| File Description                             | Documents        |
|--|------------------|
| Best practices in the Institutional web site | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In the recent years, the institution conducted more than 3 value added programs for students. As a result, 26 students earned and successfully completed their internships in leading industries. These two areas have contributed immensely to the enrichment of teaching-learning and employability skills among students. Institution exercised participative management to a good extent. All the decision making bodies and committees of the institution guarantee fair representation of male and female students and faculty members.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

7.3.2 - Plan of action for the next academic year

The Institution has some of the action plans

1. Organizing International Conferences on Recent Trends and Challenges in Information Technology
2. Upgrading Infrastructural Facilities
3. Establishing Commerce & Management Labs
4. Establishing of Languages Labs
5. Establishing Ideas Room
6. Introducing Integrated Course in Commerce, Management & Sciences