



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SRI DEVARAJ URS INSTITUTE OF MANAGEMENT
Name of the head of the Institution		Prof. RAVIKIRAN K R
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08027404215
Mobile no.		9886169299
Registered Email		principal.sduim@gmail.com
Alternate Email		sooriamar@gmail.com
Address		RLJ IT CAMPUS, KODIGEHALLI, DODDABALLAPUR
City/Town		BANGAORE RURAL
State/UT		Karnataka
Pincode		561203

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Prof. UMESH R			
Phone no/Alternate Phone no.		08027404215			
Mobile no.		9886917088			
Registered Email		iqac.sduim@gmail.com			
Alternate Email		umeshmalla2006@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.sduim.com/NAAC/SDUM-AQAR-2017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.sduim.com/calendar-events/calendar-of-events-2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.89	2017	12-Feb-2017	11-Feb-2022
6. Date of Establishment of IQAC			17-Aug-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Faculty Development		04-Aug-2018		60	

Program on Equipping 21st Century Workforce on Campus	1	
Technical Session on Innovative Teaching Methodology	08-Feb-2019 1	40

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized National Level Conference on "Accreditation, Reflections and Sustenance of Quality in Indian Higher Education" to update the changes in new accreditation process and imbibe quality culture in higher education

Soft skills and aptitude programs conducted to increase employment opportunities among students, as a result of that placements are increased in the institution

Faculty Development Program organized to enhance classroom efficacy of faculty members. outcome of the program has reflected in overall results of the institution in the University Examination

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To conduct mock interview for final year students	Reduce interview anxiety by familiarizing the students with the situation • Boosted the confidence of the students • Enabled the students to preview any interview weakness • Students got an opportunity to receive constructive feedback from the interviewer
* To organize workshop on Research Methodology	* Facilitated the faculty members to understand the process of understanding the concepts and trends in Research Methodology
* To organize Industrial Visit	* Enabled the students to fill the gap between the theory and practical knowledge • Enabled the students to know various activities related to Manufacturing, Marketing, Financing and Human Resource
* To conduct series of guest lectures	* Exposed the faculty and students to the real world experiences • Offered different perspective to faculty and students
* To conduct soft skills and aptitude program for students	* Enabled students to elevate their communication skills • Enhanced the students creative and critical thinking faculties • Enhanced the students level of confidence in facing interviews
* To conduct Faculty Development program	* Upgraded faculty members teaching skills which in turn had a positive impact on students' academic achievements.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	02-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	14-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution is equipped with partially the digitized more of information exchange is practiced

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sri Devaraj Institute of Management is affiliated to Bangalore University, Bengaluru and hence adheres to the syllabi of Bangalore University for all the courses. The institution meticulously plans and implements the transaction of the prescribed curriculum. It offers self-financing programs in the fields of Commerce (B.Com.), Management (BBA), Science (B.Sc. in Physics, Mathematics & Computer Science), for effective implementation of the curriculum and documentation, following measures are adopted:

- At the beginning of each academic year, Internal Quality Assurance Cell (IQAC) of the institution consolidates the action plans of all the departments and prepares an Academic Year Planner in line with the academic calendar issued by Bangalore University.
- Making provisions for heterogeneity of the class, teachers prepare Lesson/Teaching Plans for each subject by unitizing the syllabus. However, to prove it feasible, due emphasis is laid on procuring the necessary teaching materials and other support resources like books in the library, equipment's in laboratory, ICT media, e-resources, etc.
- Furthermore, to cater to the needs of average/modest learners, Induction/Orientation Programs and Bridge Courses are run at the entry level to ascertain that the students start the learning process with a firm footing. Rigorous planning is done for comprehensive transact of the curriculum by giving assignments, conducting unit, surprise, internal tests, and preparatory examination to map out the academic enrichment of students.
- More importantly, teaching is strongly oriented to complementing the best educational policies with the conceptual and activity- based methods.

Institution follows both traditional and innovative ICT enabled teaching strategies bearing students' employability factor in mind. Introduction of innovative programs and skill development initiatives has reflected in profound holistic development of students. The institution conducts Certificate/Diploma programs that carry transferable and life skills over to its students. In the similar fashion, a range of subjects related certificate and PG diploma courses are conducted for the students of commerce stream.

- Head of the institution reviews curriculum progression in person and discusses it with faculty members in periodic meetings to figure out and fix the concerned issues. This guarantees the smooth functioning of ongoing academic pursuits of the Institute.
- Involvement comes in handy when dealing with practical matters.

Students are encouraged to take up projects, participate in in-house seminars and carry out case studies and surveys. It is pertinent to say that this skill based initiation has reflected desired improvement in academic performance of students. The institution puts strategic planning into practice to advance academic performance and conducted remedial classes and tutorials. As a result, considerable improvement in passing percentage is observed. Notably, 15 students have scored centum in subjects like Methods and Techniques for Business Decisions, Quantitative Analysis for Business Decisions - I, Quantitative Analysis for Business Decisions - II, Financial Accounting, Advanced Financial Accounting, Corporate Accounting, Advanced Corporate Accounting, Financial Management.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Digital Marketing Aptitude	Certificate	05/03/2019	10	Employability	Skill Development
	Certificate	24/08/2018	25	Employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Physics, Mathematics & Computer Science	01/10/2015
BCom	Accounting & Taxation	01/06/2008
BBM	Human Resource	01/06/2006
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	General	19/07/2018
BCom	General	19/07/2018
BSc	Physics, Mathematics & Computer Science	19/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	10	14

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Fundamental in Kannada Language	18/07/2018	10
Fundamental in Hindi Language	18/07/2018	5

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	General	5
BCom	General	5
BSc	Physics, Mathematics and Computer Science	3

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Institution obtains feedback after end of the academic year from various stakeholders viz. Students, Teachers, Employers, Alumni and Parents. This initiation has been guiding to revise and enhance quality process of institution from time to time. It is observed that students have expressed concern about the introduction of more number of employment related add-on and Certificate courses. They also articulated a need for focus on enhancement and enrichment of their language proficiency. Owing to this growing concern, Institution introduced soft skills courses and club activities to develop their proficiency in communication. Students also observed that the existing curriculum partially helps them in gaining employability skills. This is the reason why institution has introduced various Certificate courses like Tally ERP9, IT and ITES Training, Advanced Excel, Financial Analytics Aptitude and Soft Skills and J2EE with JSP. It has given a good yield and enhanced the confidence among students. Principal and faculty members interact with the students on various occasions to know the grievances and suggestions for overall development of the institution and issues are addressed immediately. Feedback is collected from parents during parent teachers meet. The main observation is to improve soft skills of their wards. As a result, institution decided to explore and harness skills of students through club activities. During the meet, parents also expressed concern about extending bus facility within Doddaballapur suburban area and the same was addressed. Feedback is obtained from alumni during alumni meet. It is observed that there is a considerable gap between curriculum and industry expectations, taking this into account, institution organizes guest lecturers by inviting experts from leading industries. Placement Cell of the institution conducts programs to prepare students for recruitments.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BSc	Physics, Mathematics & Computer Science	40	31	31
BBA	General	60	47	47
BCom	General	140	122	122
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	489	0	10	0	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	3	3	3	0	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution strikes a sound balance between the academic progress of students and respective teachers concern for the same. Such a healthy practice, it is believed, upholds academic integrity as well as mutual give-and-take of knowledge between the mentor and mentee. Outcomes of this are: enhancement of the teaching learning process, acceleration of students academic performance and overall transparency of the academic transaction. How it works A unique system to go about the aforementioned objectives is in place in the Institute. In the beginning of the academic year, the Institution earmarks one heterogeneous group of students to each of its faculty members. Later, every mentor interacts with the particular group of mentees twice in a semester. Concomitantly, students' performance in the University exams has been found ameliorated to a great extent in the recent years. During each meet, the mentor collects the academic profile and graph of progress of the students based on which he/she notifies the concerns and dark spaces of mentees. Finally, he/she draws to it the attention of the concerned subject teacher. These are presently addressed and given due attention by the latter to come up with a feasible solution. Responsibilities of Mentors, • Mentor encourages the mentees to open up on the matters of priority or concern • He/she monitors their academic progress and communicates the requirement of remedial and tutorial classes to the Management, if applicable • Mentor ensures need based academic, career and psychological counselling, as and when needed • Mentor works as a bridge between department(s), teacher(s) and students • They, furthermore, interact with the parents frequently

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
489	10	1 : 49

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
2019	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	S85	6	22/06/2019	23/07/2019
BBA	C26	6	22/06/2019	23/07/2019
BCom	C41	6	22/06/2019	23/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution has taken efforts to improve the performance of students by bringing significant reforms in Continuous Internal Evaluation at the institutional level. The reforms are: 1. Remedial measures are taken to clarify doubts and revision of critical topics. 2. Unit tests are conducted. 3. Question bank is provided. 4. Discussion of previous university examination question papers with scheme of valuation. 5. Poor performers and absentees are communicated to their parents 6. Mentor keeps track of progress of both slow and advanced learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since Institution is affiliated to Bangalore University, it partially complies with parent Institute's academic calendar while preparing one of its own Institutional Academic Calendar. By dint of this, it operates both curricular and cocurricular activities. Examinations, for instance, are put into effect in the manner specified below. • Examination committee conducts internal tests and preparatory examination. • Results are announced within a week • Students are also assessed based on their presentations, assignments, practical tests and projects.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sduim.com/handbook/handbook-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
S85	BSc	PMCs	4	4	100%
C26	BBA	General	0	0	0
C41	BCom	General	84	79	94%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_https://www.sduim.com/NAAC/SSS_](https://www.sduim.com/NAAC/SSS)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Research Methodology	Commerce	16/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	KANNADA	1	1.75
National	KANNADA	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	3	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
CANCER AWARENESS	PHC, KODIGEHALLI	2	35
HEALTH CAMP	LIONS CLUB	10	50
ROAD JATHA	NSS, SDUIM	15	456
BLOOD DONATION	YRC	10	258

CAMP			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS AWARENESS	GOVT.	AIDS AWARENESS	10	2
SWATCH BHARATH	GOVT.	CLEANING	10	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Total	0	0	0	0	0	0	0	0	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	500000	500000	500000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Response: The institution has well defined procedures and systems for maintaining and utilizing physical, academic and support facilities.
MAINTENANCE SECTION: There is a centralized maintenance section for the institutions of Sri Devaraj Urs Educational Trust. It is headed and supported by a maintenance engineer, system admin, a dedicated plumber and two electricians. it takes care of the maintenance of infrastructural facilities, like, computers, lift, generator, . Xerox, printer, LCD projectors, plumbing, electrical, carpentry, and sewage. It receives a request letter from the heads of the institutions for repairs and maintenance of the infrastructure and undertakes the required work by following the internal operating procedures.

<https://www.sduim.com/infrastructure/proceedures-policies-for-physical-maintanance.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Meritorious	132	685625
Financial Support from Other Sources			
a) National	OBC Dept., Govt. of Karnataka	174	569900
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	05/03/2019	422	In-house Faculty

Remedial Coaching	02/11/2018	422	In-house Faculty
Language Lab	04/04/2018	200	In-house Faculty
Soft-Skills for Development	25/07/2018	200	In-house Faculty
Bridge Course	04/04/2018	200	In-house Faculty
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Carrier Counselling	389	100	0	11
2019	IBPS Coaching	389	106	0	5
2019	LSDP & PSDP	389	105	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Infosys, Muthoot Finance, IBM, Ajax, LT	100	31	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	110	B.Com, BBA, B.A B.Sc	Commerce, Management Computer Science	Presidency, SVIT, Seshadripuram,	M.Com, MBA, LLB, CA, M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tug of War	University Level	95
Throw Ball	University Level	109
Badminton	University Level	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Bangalore University has banned students' union elections to avoid political interference. Therefore, there is no elected Student Council in the institution. Nevertheless, students are nominated based on their academic performance, involvement and leadership in various committees /associations/ forums. Certain students who are highly enthusiastic and sound in interaction are identified and given responsibilities to represent the associations/ committees/ forums. The students nominated as class representatives coordinate in the events/ activities. Such students in administrative bodies have no formal status, still. However, they are called upon to participate as invitees to offer their views and suggestions on issues that are going to affect them directly. Different committees are constituted to organize such events which include student representatives. Roles and scope of some of the important committees are as follows: • Sports Committee: Identifies and selects the talented students for various teams and trains them. It encourages the students to participate in competitions at various levels by providing them with allowances and incentives. This committees is also responsible for conducting annual sports meet • Cultural Committee: Identifying, selecting and training the talented students and encouraging them to participate in competitions at various levels. It also organizes cultural competitions in the college. • Library Advisory Committee: Its role is to recommend and place an order for the required books, magazines and other publications relevant to the curriculum. Next, one of its vital roles is to provide insights and suggestions for the improvement of library facilities • Humanities Forum: Involved in all the

activities coming under the umbrella of Language and Arts discipline which may include book reviews, debates, competitions, etc • Internal Quality Assurance Cell: Involves in giving suggestions and implementing it for quality enhancement and sustenance in the institution • Ladies Association: All the teaching and non teaching staff are its members. It addresses their concerns and boosts their morale through various co curricular and extracurricular activities • Disciplinary Committee: Engages in maintaining discipline, cleanliness on the campus. Further, any untoward incident is reported to the convener for suitable actions

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

300

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization of work and participatory involvement always brings out fruitful and effective results • Management, Principal, faculty, administrative staff and student representatives of the institution work together for better outcome of various activities • Management involves in devising Policies and Strategies, prepares the institutional calendar of events and prospective plan of action for the entire academic year for smooth conduct of academic and administrative functioning • Principal executes all administrative and financial initiatives • Principal forms various committees headed by Heads of the Departments and Senior faculty members who look after the various activities and report to the Principal • Administrative staff involve in routine Administrative, Financial and Examination work • Student representatives get actively involved in organizing curricular, cocurricular and extracurricular activities Governing Council: Institution has active governing and staff council. Governing Council consists of Director, CEO, SDUET Management representatives external advisors Principal and Coordinator, IQAC Governing Council is involved in forming Policies and Strategies for the smooth functioning of academic, administrative and other activities of the institution. Governing Council prepares Calendar of events for the entire academic year and same is followed by the institution. It constituted various committees like admission committee, Examination committee, Library Advisory committee, Placement and Training committee etc., and empowered the committees to use their discretionary power in decision making. As a result of that admissions and placements have gradually increased. Staff Council Staff Council Conducts Periodic Meetings, to discuss the progression of academic and follow up of the calendar of events and outcome of the meeting will be shared with Head of the Institution. The staff council selects Student Representatives who give inputs to the governance with related to student grievance, Academic

issues and other matters. Student representative are empowered to organize various Curricular, Co-Curricular and extracurricular Activities as a result of that the organizing and leadership skills among the representative of the students are enriched.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The examination committee prepares the examination and test timetable as per the dates given by Bangalore University. The members decide the schedule for the internal tests preparatory examinations. They collect the consolidated marks for the internal assessment and the same is uploaded on the University portal.
Research and Development	Research Development committee of the Institution guides faculty members to participate, write and present research papers in conferences, seminars, workshop and FDP. In addition to this, it conducts research methodology workshops in order to upgrade their knowledge in the field of research. The faculty members involved in research activities are motivated with monetary benefits.
Library, ICT and Physical Infrastructure / Instrumentation	The library advisory committee meets at the beginning of every academic session and discusses upgradation of the library by procuring updated reference books, Journals, ejournals and facilities and so forth for students.
Curriculum Development	Institution is affiliated to Bangalore University. So, it adheres to the University's norms and implements the prescribed curriculum. In addition to this, it conducts value added programs, life transferable skills through inhouse activities. It also, as and when required, outsources the program. And with the help of inhouse team members it develops a curriculum. With regard to which, it conducts classes.
Teaching and Learning	Refinement and learning is continuous process that helps in enriching teaching learning from time to time. Institution encourages faculty members and students to take part and present

	papers in conference, seminars, workshops, symposium, faculty development programmes, student development programs etc. In addition to this it organizes guest lectures, industrial visit as part of experiential and participatory learning.
Admission of Students	Admission committee of the Institution monitors admission process. It follows the guidelines of the Government of Karnataka and Other States. Likewise, admission committee gives an orientation of the courses and facilities available.
Human Resource Management	The institution adopts a very transparent and objective method of Faculty recruitment and selection. • Heads of respective departments submit proposal for recruitment of faculty based on workload • Advertisement of posts to be recruited is then published in the news papers. • Scrutiny of received applications, demo classes, personal interview and short listing of eligible candidates form part of selection/recruitment process • Ultimately, based on the performance in the above activities and students' feedback a candidate is appointed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development of the institution is regulated partially through External agency in consultation with the Management.
Administration	Institution communicates with Faculty members, Parents and Students through SMS. It communicates the attendance of students, Internal marks, Circulars about academics and other related issues. Students fill the examination form on the University portal. Later, institution uploads student details online to get approval of their admission. College staff exploits advanced technological facilities they are provided with for a variety of administrative purposes. For instance, they use Smart phones with integrated social apps like Gmail and WhatsApp to share notes to students. It also helps to provide the brief notice of any upcoming events on college WhatsApp Group for awareness, immediate

	reference and of smooth functioning of the same. The institution has Biometric attendance for teaching and nonteaching staff. CCTV cameras are installed at strategic points in the institution for surveillance.
Finance and Accounts	Finance and Accounts are maintained by the Accounting Staff of our institution by making use of Tally ERP9. The Auditing of the accounts is done internally by accounts department and externally by Narayana Setty Co., Bangalore
Examination	The examination committee is responsible for preparing the timetable for internal examination as per the schedule given by Bangalore University. Further, members decide on the dates for the internal tests and preparatory examination. Once the internal examination gets over, the examination committee prepares the consolidated marks for the internal assessment and the same is uploaded on the University portal online. For the final examination to be conducted by the university, all duly filled examination forms are submitted to the university virtually. Afterwards, results are received through digital channels. Upon receipt, they are communicated to the students by displaying them on the notice board.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. M. Chikkanna	National Conference	Govt. College, Devanahalli, Bangalore Rural	600
2019	Dr. M. Chikkanna	National Conference	Dravidian University, Kuppam, Andhra Pradesh	1200

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	Computer Literacy Workshop	Nil	04/08/2018	04/08/2018	10	3
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Elevating from Teachers to Educators	10	23/02/2019	23/02/2019	01
Orientation Program on New NAAC Accreditation Process	2	23/02/2019	23/02/2019	01
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Yes	Yes	Yes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts regular internal and external audits and maintains a transparent record of all financial transactions. Internal audit is conducted twice in a year, external once. The maiden audit is conducted in the middle of the financial year and second towards the end. External Surveillance Audit is conducted by Chartered Accountants. Vouchers, TDS, bills, quotations, purchase orders and authorization of payments are examined by the auditors. Both the internal and external auditors also check the payrolls, attendance, Form No. 16, TDS deduction, documentation of tax proofs, etc. The institution uses accounting software's such as Tally ERP9, which has a record of maintaining error free accounts. Quotations are sought from varies vendors, preferably three no's, genuine ones are identified and the Director's approval is taken before finalizing the vendors. So, the final endorsing authority for any financial transaction is the Secretary. No major objections have thus far been raised by the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	In-house	Yes	Head of the Institution
Administrative	Yes	Narayana Setty Co.	Yes	Chartered Accountant of SDUET

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Computer Awareness Programme, Digital Awareness Programme and Spoken English
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of New 2 Under Graduate program, 2. Introduction of new 1 Post Graduate program and 3. Establishment of Placement Cell 4. Upgradation of Laboratories and ICT enables Class Rooms

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP	04/08/2018	04/08/2018	04/08/2018	18
2019	Workshop on Research Methodology Data Analysis	02/02/2019	02/02/2019	02/02/2019	20

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment	03/03/2018	03/03/2018	132	157

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand book of Code of conduct	18/08/2018	Code of conduct for students • A student must produce the identity card, whenever it is demanded by the college officials. • Students should be regular and punctual to the classes. Irregularity of attendance will be viewed seriously. The attendance of each student will be notified from time to time. • A student will be allowed to appear for the University/ Board Examination only when he / she have the required attendance. • Students should attend all the tests and examinations conducted by the college. • No student should stand or loiter in the college

campus during the class hours. • Students are prohibited to write or scribble on the walls of the college or on the desks. • In any official tournament where in the college takes part, no student should play for an outside team. • Suitable actions will be taken against those students who misbehave either inside or outside the college premises. • Students should not communicate any kind of information about the college to the press without prior permission of the Principal. • No student associations shall be formed in the college without the permission of the Principal. • No person shall be invited to address a meeting or association of students without the permission of the Principal. • The subject for debates and the theme of the events must have the approval of the Principal. • In case of change of address, students should promptly intimate it to their class teacher. Code of conduct for employees • Institution briefs professional ethics and code of conduct to the employees at the time of appointment • Maintain the professional decorum in the campus • Employee should not speak ill about the institution • Maintain cordial and amicable relationship with his/her fellow colleagues • Maintain punctuality in log-in and engaging classes • Involve and assist, the Head of the institution in administrative and

academic work • Abide the rules and regulations of SDUET.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi / Shastri Jayanthi	02/10/2018	02/10/2018	119
International Womens Day	08/03/2019	08/03/2019	143
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Public Transport • Plastic Free Campus • Vehicle Pooling • Paperless Work • Green Landscaping with Trees and Plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title- Feel Employable • To enrich and exhibit innate ability of students • To enhance presentation skills • To improve communicative skills • To strengthen competence in every endeavor that students undertake • To improve analytical and critical bent of mind • To keep abreast in contemporary changes • To inculcate professionalism and sense of commitment • To understand the nature and approach of industry during recruitment process • To develop emotional intelligence among students • To Moulding students based on their thrust area

The Context: Education is one of the instrumental forces in Moulding the prospects of students. It is place where students hone and harness their skills from time to time for the improvement of their career. By all accounts the responsibility of educational institution is immense in enhancing employability skills among students based on the need and requirements of industry. Effective communicative skills play an exceptional role in providing good number of avenues in the globalized world. It is observed that there is a huge gap between industry and academia. Employers feel that majority of students are good in academics but lacks in employability skill, like communication, presentation and interpersonal and intrapersonal skills and this is also a cause of poor employable skills among students. The scenario of our institution is not different from the overall impressions about present generation employability skills. Thus, in order to bridge the gap between industry and academia institution has started best practice under the title of 'FEEL EMPLOYABLE' through this it started addressing the issues like building competency, communication and employable skills among students by conducting training programs and value added courses. The Practice: Institution is striving hard to ensure the skills, knowledge and competency of students through various initiations like value added/Certificate courses in Remedial English, soft skill training, crash courses in quantitative aptitude, communicative skills and advance learning in English. This approach and practice is gradually paying rich dividend by enriching language competency, updating knowledge on contemporary trends, experiential learning through field visits and internships. Department of English and Placement is sharing and providing the responsibilities in improving skills of students. At the same time institution is also conducts lectures by inviting industry experts, HR trainers and experts in different fields. As matter of fact in the beginning placement percent of the institution was not encouraging after the Feel Employable practice the considerable changes in attitude language skills and overall knowledge of students as much improved than earlier. Department of

English conducts special classes thrice in a week for improving language skills and training in presentation, pronunciation with help of language lab, articulator skills and overall improvement in language competency. Fortunately faculty members of the department are good in training skills and also worked as trainers in soft skills. This has truly encouraging the institution for preparing students in employable skills. From time to time it is redefining the approach and requirements for the betterment of student's community in general.

Evidence of Success: The initiation of Feel Employable has been giving a sense of momentum in enhancing self-confidence, language competency and self-driven approach of students. Earlier the participative learning of students was not encouraging. Students use to show lack luster response in every endeavor of the institution. The firm approach and commitment of the institution has started giving results during placement. Though initial number of placement was not good and encouraging but the mind set and approach of students' participative learning has increased considerable.

Problems Encountered and Resources Required: In the beginning of the initiation majority of students were reluctant in attending value added classes and soft skill training. But institution was firm in executing its strategies and plan in bringing change in learning skills, attitude and overall approach of students. The firm conviction of the institution has started giving yields in improving language and communicative skills of students. The diagnostic test has helped in segregating students learning levels and their gray area of students. As a result in house resource people as well as outsourced resource has created apt learning ambience of communicative skills and that also started improving knowledge, employable skills among students in general.

Best Practice - II Title: Holistic Education Objectives:

- To harness the meritocracy of students and provide platform to explore their skills
- To extend helping hand for need and deserving students
- To provide financial assistance to the poor students irrespective of category
- To ensure higher education for all
- To provide quality higher education for rural area students
- To address contemporary issues and trends through higher education
- To enhance thrust area of students and provide necessary support to reach out their goal
- To build social responsibilities through holistic education
- To prepare stakeholders in facing contemporary challenges and opportunities

The Context: In the fast changing scenario majority of challenged section of the society is unable to afford higher education due to its expenses. The ratios of higher education in India substantiate this claim. In the surrounding of the institution most of the students are not well to do and they are unable to afford higher education. In fact the meritocracy and the zeal of the students are truly appreciable but the financial status is discouraging them to continue their education. This scenario sensitized our Chairman and established the Sri Devaraj Urs Educational Trust to fulfil the dreams and aspirations of weaker section of the society. Institution provides financial assistance to the needy and deserving students. This approach has given enough space for the learners.

The Practice: By all accounts degree alone will not help to gain employment opportunities in the fast changing globalized world. In addition to this students should undergo value added certificate courses so that industry would be able recruit students. Keeping these views in mind Institution provides financial support in value added courses, and also gives free/ financial support for the deserving and meritocracy students at the time of admission. Every year on an average 250 students get benefit. At the same time good number of initiatives of the institution like, free transportation facilities to all students, free education to menial staff children, fee concession for the employee of the SET has truly encouraged and helped the poor and aspirant people to get quality higher education. The result has reflected in the increase of students' strength of the institution from 92 to 1338. This is the testimony of growth and the yield that institution is getting through its best practice.

Evidence of Success: The factual number of the students and its result is the outcome of

initiation. Earlier students were struggling to get higher education at affordable price because of this most of the students didn't continue their education. Since the inception, our institution is trying to help them to fulfill their aspirations. Timely financial support, free ship at the time admission fee concession for sports students and adequate time for remittance of fees has helped deserving poor meritorious students to attain degree of their choice. Every year institution has been extending its hand for the betterment of student's community and increase of student's strength is the testimony of success in providing holistic education by the institution.

Problems Encountered and Resources Required: It is known fact that every good initiation or practice would face ups and downs our institution is no exception to this. SDUIM was established in 2006 with 40 students and 6 faculty members.

In the beginning, institution faced so many challenges like providing infrastructure facilities, transportation facilities to remote areas and meet out the demands of students' community. In spite of this institution didn't lose its faith and continue to work for the betterment of students in providing quality higher education. At the same time it was challenging task to get and retain quality faculty members and fulfil their demands. Gradually it identified the area of improvement and started attracting both students and faculty members. As a result, today the strength of the institution has reached more than 1338 students and 44 qualified faculty members.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sduim.com/RPC/institutional-best-practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sri Devaraj Urs Institute of Management is a prestigious institute of Sri Devaraj Urs Educational Trust and has come a long way since its modest beginning in 2006. The Institution is committed to develop the students with positive attitude, behavior, values, skills and competencies expected from global service providers keeping traditional values intact. It ensures to impart quality education to all the students not only through enhancing their intellectual ability but also by nurturing their talents. The institution strives hard to provide the most friendly and growth oriented ambience for the students and to ensure excellent standards that would secure each and every one of our students to face the challenges of the world. Institution is growing by leaps and bounds, and various infrastructure developments have taken place in the recent past. The state of the art infrastructure of the Institution extends innovative learning experience now, the Institution has seven Florey structure with facilities to accommodate the growing strength of students. Spacious classrooms are most suited for effective learning and teaching. Extension Activities and Outreach Programs are focused on the integral formation of the students. The vision and mission of the institution is • To impart higher education and social awareness among the minority and the underprivileged. • To educate the students with modern technology and providing quality-oriented programmes. • To inculcate the entrepreneurship skills in the students. • To install in the minds of students a sense of love for humanity and the environment, thereby they become asset to the country. The Institution possesses well qualified, experienced and dedicated faculty members who are always striving to see how best they can impart quality education to the student's community. The Institution features state of the art infrastructure, spacious and ICT (Information and communication technology) enabled classrooms, well stacked digital library, well equipped computer lab, business lab, Chemistry lab, Physics lab, Audio-visual seminar hall and amphitheater. The

faculty of the institution adopt ICT (Information and Communication Technology) equipped methods of teaching to make their class more effective, interesting and for better understanding for the students. Faculty encourage the students to give presentations on selected topics to improve their knowledge, communication, enhance self confidence, overcome inferiority complex and inculcate leadership qualities. To update the knowledge of current industrial expectations we have introduced value added certificate programs, arranged guest lectures by inviting eminent personalities from the field of academic and industry to enhance their employable skills. To update the knowledge of faculty and students the Institution had organized National and State level conferences, seminars, workshops and intercollegiate competitions.

Provide the weblink of the institution

<https://www.sduim.com/RPC/institutional-distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- To organize International Conference on Recent Trends and Challenges in Commerce and Management
- To introduce UG Program in Integrated B.A., B.Ed., B.Sc., B.Ed. B.Com., B.Ed., and PG Program in Business Administration
- To establish Incubation Centre
- To upgrade infrastructure facilities
- To constitute Student Council